

ROYAL SOCIETY FORMER STAFF ASSOCIATION

Membership Application Form

PLEASE COMPLETE BOTH SIDES OF THIS FORM

Part A: Member's information

Please provide the information below.

Title	
Initials	
Preferred forename	
Surname	
Post-noms	
*Surname when at the RS (if different from above)	
Postal address	
*Date of Birth	
Preferred phone	
Alternative phone	
Email	
Posts and dates[†] of employments at the RS	
*Employment summary since leaving the RS	
*RS Pension Plan (defined benefit) status	Deferred pensioner <input type="checkbox"/> Pensioner <input type="checkbox"/> Not member of Plan <input type="checkbox"/>

* *Optional. Dates of birth are not included in the circulated Membership List but are helpful for our records and for anonymised analysis.*

† *Only your start and finish dates will be included in the Membership List.*

Data provided by you on this form will be held and processed in accordance with the Association's Data Privacy Policy (see overleaf). By providing that data you are agreeing to its use in that way.

Part B: Annual Subscription

The annual subscription rate for 2021/22 is **£10.00**. Our preference is for subscriptions to be paid by electronic bank transfer to the Association's bank account (Sortcode: 30-99-08, Account no: 23035968, Account name: Royal Society Former Staff Association). **Please quote the Reference: "SUBNEW/" followed by the first 4 letters of your surname and your initials (eg "SUBNEW/SMITAB" for A.B. Smith)**

Part C: Preferred communication methods

Our preferred means of communicating with members is by email, with circulars distributed using Google Groups. All members with email addresses will receive such circulars – you may choose to receive paper copies in addition by marking on the chart below. **Please ensure your email address is correct in Part A.**

	Please indicate how you wish to receive information	
<i>Beyond The Terrace</i>	Email <input type="checkbox"/>	Post <input type="checkbox"/>
Notification of events and activities	Email <input type="checkbox"/>	Post <input type="checkbox"/>
*Professional Activities Group events	Email <input type="checkbox"/>	
AGM papers and other Association communications	Email <input type="checkbox"/>	Post <input type="checkbox"/>
*Email Updates	Email <input type="checkbox"/>	

*Professional Activities Group circulars and Email Updates are sent only by email. The latter are used to notify members of more urgent matters and relevant items are repeated in the next available issue of *BTT*.

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Part D: RSFSA List of Members

The standard form for members' entries in the list of RSFSA Members circulated to all members is **Name, Postal address, Telephone number(s), Email address and Dates of service at the RS.**

Please tick the box below if you are content for the Association to include that data in the circulated list:

I agree to the inclusion of my details in the Members' list

If you wish to exclude any of that information from your entry in the circulated membership list, please state below which items should not appear and tick the box:

I agree to the inclusion of my details in the Members' list except the following:

Signed: Date:

Your Personal data and how it is used

The Association is not obliged to register under the Data Protection Act as it (a) was established for not-for-profit making purposes, (b) only processes information necessary to establish or maintain membership or support, (c) only processes information necessary to provide or administer activities for people who are members of the organisation or have regular contact with it, (d) does not share data with other bodies or individuals, and (e) only keeps the information while the individual is a member or supporter or as long as necessary for membership administration only.

However, the Association complies with the General Data Protection Regulations (GDPR) which came into force on 25 May 2018. The following statement describes the Association's policies on personal data and your rights.

- *The Association holds your personal data comprising: Name (possibly including a different surname while at the RS), Postal address(es), Telephone number(s), Email address(es), Date of birth, Period(s) of service at the RS, RS Pension Plan (DB) membership (where appropriate), Association events and activities you have taken part in, positions you may have held in the Association, and other information that you voluntarily provide (e.g. for inclusion in Beyond The Terrace). Where you ask the Association to make a payment to you by bank transfer it will have records of your bank details. Details of your personal circumstances or health may be held temporarily when you or your family communicate with the Association on welfare matters, but these are not retained.*
- *The Association uses your data with your consent only to administer your membership of the Association – to communicate with you by post, telephone or email; in the organisation of events and activities in which you may partake; to share a subset of your data (determinable by you) with other members through the membership list; to manage payments you make to the Association or that the Association makes to you; and to undertake statistical analysis of the membership.*
- *Your personal data will be stored and processed on the computers of Committee members.*
- *The Association does not share personal information with any other people and organisations. (At one time, there was occasional sharing with the RS or Pension Trustees, but this no longer occurs.)*
- *The Association holds only information provided directly by you; you have the right to ask for any information to be corrected or removed.*
- *Your information will be held only while you are a member or as long as is necessary for membership administration only.*
- *You may choose what information is sent to you, and by what means.*
- *Your personal data is not transferred outside the EU.*

Queries on this policy or any other matters relating to your personal data should be sent to the Honorary Secretary.

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Please return this sheet to Peter Cooper, RSFSA, Chapel House, Chapel Lane, Badby, Northants, NN11 3AQ or by email to honsec@beyondtheterrace.org.uk.